



City of Westminster

Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Thursday 30th June, 2016**

Time: **7.00 pm**

Venue: **Rooms 3 & 4 - 17th Floor, Westminster City Hall, 64 Victoria Street, London, SW1E 6 QP**

Members: **Councillors:**

Jonathan Glanz (Chairman)
Lindsey Hall (Vice-Chairman)
David Boothroyd
Judith Warner

Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda

Admission to the public gallery is by ticket, issued from the ground floor reception at City Hall from 6.30pm. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Reuben Segal, Senior Committee and Governance Officer.

**Tel: 020 7641 3160 Email: rsegal@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any personal or prejudicial interests in matters on this agenda.

3. MINUTES

To approve the minutes of the meetings held on 12 May and 2 June 2016.

(Pages 1 - 16)

4. ANNUAL CONTRACTS REVIEW 2015/16

Report of the Chief Procurement Officer

(Pages 17 - 94)

5. FINANCE (PERIOD 2) AND 2015/16 END OF YEAR PERFORMANCE BUSINESS PLAN MONITORING

Report of the City Treasurer and the Director of Policy, Performance and Communications **(Finance Report to Follow)**

(Pages 95 - 150)

6. INTERNAL AUDIT CHARTER 2016 - 2017

Moyra McGarvey, Shared Services Director for Audit, Fraud, Risk and Insurance

(Pages 151 - 160)

7. WORK PROGRAMME 2016/17

Report of the Head of Committee & Governance Services

(Pages 161 - 176)

**Charlie Parker
Chief Executive
22 June 2016**